



February 14, 2022

Congratulations on being selected a winner and having an outstanding project at your Regional Science Fair. We at the Science Education Foundation of Indiana are pleased to extend an invitation to you to participate in the 34<sup>th</sup> Hoosier Science and Engineering Fair that will be held as an in person event. The High School competition will occur on Saturday April 2, 2022 at **The Center** (6320 Intech Way, Indianapolis, IN). A tentative schedule is included in this mailing. Most recent updates will be posted at [www.sefi.org/hsef](http://www.sefi.org/hsef)

Please read all of the information in this packet carefully and comply with all of the guidelines to ensure a trouble-free event.

Enclosures with this letter include:

1. General Information about the day.
2. Display and Safety Guidelines
3. Waiver of liability for the event
4. W-9 (required of all projects)
5. Scholarship application instructions (This is for Grade 12 students only).

Your project submission closely follows the submission for your regional fair. You will be expected to have a virtual submission on theCN and should have the following items already loaded into your CN account. If you are missing a required element, you may upload the missing item(s) prior to March 24.

- A **30 second** "elevator speech" audio or video about the project.
- A **7-10 page** PowerPoint or Google Slide presentation of the most significant parts of your research project.
- A **Quad Chart** representing your project.
- If required for your project.
  - A copy of Form 1C if part of your ISEF paperwork set (see display guidelines for what must be at your in person booth)
  - A Copy of Form 7 if your project is a continuation of prior years

Additional/optional items may be on your CN account.

- A 5-minute (max) video of you presenting your project if you did not include a video in your PowerPoint.
- A pdf of your finalized research paper (ISEF requires a 12-page paper).
- Copies/samples of your data book/ project log
- A photo of you and team members (head and shoulder images only please)

Again, Congratulations on your good work.

A handwritten signature in blue ink that reads "Glen M. Cook, Jr." The signature is written in a cursive style.

Glen M. Cook, Jr.  
Executive Director, SEFI

## INFORMATION SHEET – 2022 Hoosier Science and Engineering Fair

Please note this year's program is being held in "The Center", Indianapolis, Indiana, and is a one day event taking place on Saturday, April 2, 2022.

### Registration to compete at the State Science Fair

- All student exhibitors will be identified by the Regional Fair director or their designee. **NO STUDENT WILL BE ALLOWED TO SETUP AND COMPETE IF THEIR REGISTRATION WAS NOT SUBMITTED BY THE REGIONAL FAIR.**
- On-site check in opens at 8:00 A.M. The schedule with other information about the State Fair is on the website [www.sefi.org/hsef](http://www.sefi.org/hsef). The Annual Program will be distributed at registration.

### Student Participant Information

1. One hundred twenty Senior Division candidates (grades 9-12) are invited to exhibit. These students are the top high school winners at their Regional Science Fair. *The top winners competing in this division will join the Indiana Delegation as Regeneron ISEF Finalists and will compete at the 2020 Regeneron I International Science and Engineering Fair in May.*  
**To be considered for one of the Regeneron ISEF Finalist positions, Students must be in attendance at the entire event (Arrangements can be made to allow presenting/interviewing virtually for some instances. Contact Glen Cook [gcook@sefi.org](mailto:gcook@sefi.org) to request details).**

**This includes attending the post fair meeting. FAILURE TO ATTEND THE EVENT IN ITS ENTIRETY WILL RESULT IN FORFEITURE OF TRAVEL AND HOUSING SUPPORT FROM THE FOUNDATION.**

2. All students are required to sign the liability waiver form and submit it during registration.
3. **All students must be present at all the HSEF (judging and awards programs) in order to be eligible to receive any prize or award.**

### Judging

Judging will be ongoing throughout the day as well as reviewing your submissions to your **theCN.com** e-portfolio. On the day of the in person event, students will have scheduled interview periods with judges both before and after lunch. During "non-scheduled" interview periods, students need to remain at their projects so that judges from special awards organizations can interview the exhibitors. **During judging, only judges, student competitors and Event Staff will be permitted in the building.**

If students are approached by a judge or other event attendee for any information other than that related to conducting the research project, the student should contact a member of the event staff immediately.

**NOTICE: Due to space constraints, Fire Marshall Occupancy standards, and social distancing, Parents and teachers will not be permitted in the building during the judging day.**

## Luncheon

A lunch will be provided onsite to all students attending HSEF at no cost. We request that any dietary or food allergy concerns be entered at <https://sefireg.org/hsefstudent.php> as soon as possible.

## Paperwork requirements and setup on site

The exhibit floor will be open for setting up exhibits at 8:00 A.M. on the day of the event. During set-up, all projects will be reviewed by the SRC and Display and Safety Committee for approval to compete. All student exhibitors must submit the **waiver of liability, photo release waiver** and a **W-9** prior to competition.

### Senior Division and Senior Team (Grades 9-12):

All student exhibitors MUST ELECTRONICALLY submit the project abstract and all the ISEF research forms required to conduct the research. Students MUST bring the original copy of signed ISEF forms with them to the HSEF for use by the event staff.

- \* All projects in all grade levels must be approved by the Hoosier Fair Scientific Review Committee prior to judging.
- \* Student competitors in all grades should also bring any notebooks containing data for their project. **We highly recommend that this be a copy of the notebooks and that the originals notebooks be kept at home.**

## Research Exhibit Forms for students in grades 9-12

All students in grades 9-12 are expected to have completed/submitted the paperwork and forms as part of the registration to compete in a regional fair. This submitted version of your paperwork will be used by the SRC to conduct prior and post review. To be eligible to be selected to attend the ISEF, students must have the original copies of the forms. Failure to comply with this will result in disqualification for eligibility to be selected for ISEF.

The website [www.societyforscience.org/isef](http://www.societyforscience.org/isef) contains the International Rules Guidebook and the project forms which you will need.

## THECN.COM requirements

Your e-portfolio project submission closely follows the submission for your regional fair. You should have the following items already loaded into your CN account. If you are missing a required element, you may upload the missing item(s).

- A **30 second** "elevator speech" audio or video about the project.
- A **7-10 page** PowerPoint or Google Slide presentation of the most significant parts of your research project.
- For high school projects a **Quad Chart** representing your project. *(This should also be on paper at your booth the day of the in-person competition).*

Additional/optional items may be on your CN account.

- A 5-minute (max) video of you presenting your project if you did not include a video in your PowerPoint.
- A pdf of your finalized research paper (ISEF expects/requires a 12-page paper).
- Copies/samples of your data book/ project log
- A photo of you and team members (head and shoulder images only please)

## Awards and Scholarships

Placement awards will be given to the Best of Show Projects in the Senior Divisions. Numerous special awards will also be presented along with the Foundation scholarships.

Scholarship applications are available for **12<sup>th</sup> grade presenters** selected to attend HSEF via download at [www.sefi.org/hsef/scholarship/scholar22.pdf](http://www.sefi.org/hsef/scholarship/scholar22.pdf) **The applications will be due within 10 days of your regional fair date or prior to March 24, 2022 whichever date is earlier.** The scholarship selection committee will conduct interviews via zoom in the week prior to the fair. Additional interviews may be conducted at HSEF. There are three \$1,000 SEFI scholarships offered at the HSEF. Each scholarship is named for one of the Foundation's original founders and leaders. These scholarships will be held in account for the student to be used during the first year of a college or university enrollment at an Indiana institution. Additional information will be provided in the scholarship application form available to eligible participants.

**Housing at HSEF, Individuals requiring rooms on Friday evening, March 29, 2019 will need to make their own arrangements.** The following list of hotels are very close by the location of the HSEF

### **NO HOUSING ARRANGEMENTS WILL BE MADE BY THE FOUNDATION.**

- A.  
Hilton Garden Inn  
6930 Intech Blvd, Indianapolis, IN 46278  
(317) 288-6060
- C.  
Residence Inn Indianapolis Northwest  
6220 Digital Way, Indianapolis, IN 46278  
(317) 275-6000
- E.  
Towne Place Suites by Marriott Indianapolis Park  
100  
5802 W 71st St, Indianapolis, IN 46278  
(317) 290-8900
- G.  
Hampton Inn Indianapolis, Northwest Park 100  
5860 W 73rd St, Indianapolis, IN 46278  
(317) 290-6000

- B.  
Wingate by Wyndham Indianapolis Northwest  
6240 Intech Commons Dr, Indianapolis, IN 46278  
(317) 426-6942
- D.  
Clarion Inn and Suites Northwest  
7001 Corporate Dr, Indianapolis, IN 46278  
(317) 298-3700
- F.  
Courtyard by Marriott Northwest  
7226 Woodland Dr, Indianapolis, IN 46278  
(317) 297-7700
- H.  
Candlewood Suites Indianapolis Northwest  
7455 Woodland Dr, Indianapolis, IN 46278  
(317) 298-8000

## SUMMARY OF INSTRUCTIONS

### ***I. Project check in begins at 8:00 am so please do not arrive before this time.***

- There will be no parking on the brick paved space in front of the building. Find a parking spot in the parking lot and carry in your display material. Plan ahead if you have heavy objects, bring a wheeled cart to move items in.
- Teachers and Parents – due to space constraints at “**The Center**” (Heritage Research Group Corporate Facility, parents and teachers will not be able to remain in the building during judging sessions. Parents and teachers will be permitted to visit and view projects during setup and prior to the first judging session at 9:00. Parents and teachers will be permitted to return to the building after the last judging period and just prior to the awards program (see schedule in official program).

### ***II. AWARDS: Please note the times for the Awards programs***

Awards begin at 4:30 p.m. with a few comments from the judging chairs. Due to limited space. Each student may have only **2 guests** in attendance at the awards program (two tickets will be issued to each student as part of the check in process. Students will be seated on the floor during the awards program. Parents and guests will be in the stands area. *We are working on the ability to live stream the awards program for those without admission tickets to the program and detail will be provided at a later time.*

### **III. At the time of check in, all students must submit a waiver of liability, photo release form and a W-9 form.**

**WE ASK THAT YOU NOT UPLOAD THESE DOCUMENTS INTO THE REGISTRATION SYSTEM.**

### **IV. It is suggested that you also bring a spare copy of your abstract to submit as we may not have received an abstract from all participants.**

### **V. SENIOR DIVISION PRESENTERS (GRADES 9-12)**

Do not forget to bring all your “official” signed Regeneron ISEF paperwork and or University IACUC/IRB Approval Letters to be submitted to the SRC. Failure to do so will result in disqualification for competition. We will not have a fax machine available to receive any forgotten files. **If you have submitted a copy online, you must still bring the official paperwork**

### **VI. IN ORDER TO RECEIVE ANY AWARD, IT IS A REQUIREMENT THAT THE STUDENT BE PRESENT AT THE ENTIRE EVENT INCLUDING THE APPROPRIATE AWARDS PROGRAM.**

### **VII. ISEF DELEGATION SELECTION**

If a Senior division presenter is selected to attend the Regeneron ISEF, the student must be present at the entire event and at the meeting following the ceremony. Parents will not be selected as part of the official delegation even if they served as mentors. If parents of a selected student wish to attend, all arrangements and expenses for travel, housing and registration will be their own responsibility. All attendees at ISEF must be registered by the foundation in advance of attending ISEF, any parent wishing to attend, must make arrangements to pay for their registration by contacting us directly.

**FOR ADDITIONAL INFORMATION CONTACT GLEN COOK AT [gcook@sefi.org](mailto:gcook@sefi.org)**

Waiver of Liability & Release for Virtual/In Person Program  
2022 Hoosier Science and Engineering Fair  
*a program of*  
The Science Education Foundation of Indiana, Inc.

As the parent or legally authorized guardian of a minor in the 2021 Hoosier Science and Engineering Fair (PARENT) hosted by the Science Education Foundation of Indiana, Inc (SEFI). I understand and agree to the following terms set forth:

**Consent and Waiver**

In consideration of my child, the participant, being permitted to participate in the above program, I, and on behalf of my child, agree and understand that:

- My child will abide by all the rules, guidelines, regulations, code of conduct of the HSEF and any and all program requirements: Anyone failing to abide by this criterion may be dismissed from the program.
- My child may be in a virtual or in person setting with the judge(s);
  - If virtual, parents may be in the same room as the minor but may not be on camera or interact with the student participant or the judge(s) during the interview process.
  - If in person, parents will not be permitted in the facility during judging. We will take all usual precautions to prevent any situation that may be construed to be inappropriate contact between the child and others. No person shall be permitted access to the child that is not in full view of all program participants.
- My child's participation in this program is voluntary.
- I recognize that my child's participation in the program carries with it possible risks, including types of activity/behaviors not authorized or supported by SEFI and its directors, event leaders, or the overall HSEF program that cannot be eliminated regardless of the care or precautions taken during the event (for example unauthorized entry into a Zoom or similar meeting).
  - Should parents feel the need to address any concerns, they should immediately contact the SEFI Executive Director (gcook@sefi.org).
- I have investigated the risks involved in this program and I freely assume the risks and consent to my Child's participation.
- I further declare that my Child is capable of participating in the program.

**Photo Release**

I give SEFI, its agents, employees, servants, assigns, and successors, without expectation of value, permission to:

- Record my child's likeness and appearance on videotape, audiotape, film, photograph, or any other medium.
- Use my child's name, likeness, voice, and biographical material in connection with these recordings.
- Exhibit, copy or distribute such recording in whole or in part without restrictions or limitation for any educational or promotional purpose or advertisement campaigns which SEFI, and those acting pursuant to its authority, deem appropriate.

**Waiver and Release of Liability**

Further, in consideration for my child being permitted to participate in this program, I, on behalf of my child, and as the natural parent and/or as the legally authorized guardian or support person, do hereby for my child, myself, my family, heirs, personal representatives, and assigns, agree to, and hereby do, release, waive, discharge, hold harmless and indemnify, and forever defend the Science Education Foundation of Indiana, Inc., the members of its Board of Directors, individually and collectively, its officers, employees, servants, agents, representatives, directors, students, volunteers, and anyone acting on behalf of SEFI, from any and all liability, losses, claims, actions, suits, procedures, demands, rights, and causes of action of whatever nature, in law and equity, for any and all known or unknown, foreseen or unforeseen, bodily or personal injuries, death and permanent injury, illnesses, damage to property, or other losses, and any consequences thereof, including expenses, costs, and attorney's fees, as may be sustained by my child or me, or any person or entity acting on my or my child's behalf, arising out of, or in any way associated with my child's participation in the program.

I warrant that I am the parent, authorized legal guardian or authorized caregiver of the participant in the program, and that I am 18 years of age or older. I have carefully reviewed, and I agree to the terms of this entire document.

\_\_\_\_\_ Participant Name

\_\_\_\_\_ Participant Signature

\_\_\_\_\_ Parent/Guardian Name

\_\_\_\_\_ Signature (required)

\_\_\_\_\_ Date